**MINUTES OF THE ANNUAL MEETING OF LLANGAMMARCH COMMUNITY COUNCIL HELD AT THE ALEXANDRA HALL, LLANGAMMARCH WELLS, ON THURSDAY, 11th MAY 2017 AT 7.30 PM**

**PRESENT:**

**Community Councillors:** Bill Hill, Anne Woods, Mairwen Price, Sandra Wear, and Ron Birchall.

**In attendance:** Cllr Van Rees and Jon Hather

**Clerk:** Sarah Quibell

**2285. Apologies**:

No apologies.

**2286. Sign Acceptance of Office**

All Cllr’s signed the acceptance of office and returned them to the Clerk

Following the election there are three casual vacancies, therefore this will be a standing agenda item on ordinary meeting agenda until all three vacancies are full.

**2287. Election of Chairperson**

Cllr. Woods was elected Chair until May 2018. The decision was unanimous, and she signed the declaration of acceptance.

**2288. Election of Vice Chairperson**

This item was deferred until the July meeting.

**2289. Agreement to Abide by Council’s Code of Conduct**

All Cllr’s agreed to abide by the Council’s Code of Conduct during their term of office.

**2290. Appointment of Councillor with Special Responsibility for Finance**

Cllr Woods was elected as the named Cllr with Special Responsibility for Finance; the decision was unanimous.

**2291. Appointment of Councillors to the Discipline and Grievance Sub Committee**

Cllr Hill, Cllr Price, and Cllr Birchall were appointed as named Councillors to the Discipline and Grievance Sub-Committee; the decision was unanimous.

**2292. Appointment of Internal Auditor**

Richard Mears was appointed as Internal Auditor.

**2293. Review of Standing Orders and Financial Regulations**

* Standing Orders – a review is to be undertaken, however, it was agreed that the existing Standing Orders stand until this is completed.
* Financial Regulations – having been reviewed and agreed during the March meeting, these will these will be reviewed in May 2018 unless any changes need to be committed in the intervening period.

**2294. Asset Register of Council Property and Review of Risk**

The asset register and bench list was circulated for discussion; the content was agreed and approved. Cllr Birchall will carry out a physical assessment of the bench list and update any findings at the next meeting.

**2295. Insurance renewal and review of fidelity guarantee**

Aon have set a letter of confirming that we are in the final year of the three-year contract. It was approved that the annual payment of £368.71 be made. Next year’s cover to be discussed at the January 2018 meeting

**2296. Nomination of Candidate to the Community Sub-Committee of the Powys Standards Committee**

No nomination was made.

**2297. Dates of Meetings for the Forthcoming Year**

Llangammarch Community Council agreed to continue to meet on the second

Thursday of the month at 7.30 pm. Dates for the coming year were therefore agreed as 13th July, 14th September, 9th November, 11th January 2018, 8th March 2018, and 10th May 2018

**Any other business (non-substantive matters and matters for referral to the County Council)**

**2298. Thanks**

LCC thanked the outgoing Chair, David Malcomson, and Vice-Chair, Jon Hather, for their service.

There being no further business the meeting adjourned at 7.55 pm

Signed …………………………………………….………… Date ………………………….